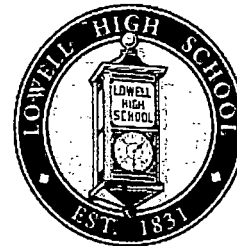




Lowell Public Schools
Lowell High School
50 Fr. Morissette Blvd
Lowell, Massachusetts 01852-1050



Michael Fiato
Head of School

Tel. (978) 937-8900
Fax (978) 937-8902
Email: MFiato@lowell.k12.ma.us

October 27, 2022

Dr. Joel Boyd, Superintendent
Lowell Public Schools
155 Merrimack Street
Lowell, MA 01852

Re: Cuisine & Culture of Hawaii

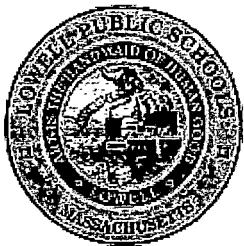
I am requesting permission for Susan Brassard to travel with up to forty five students to the islands of Hawaii during the school vacation week in February 2024. The cost to the school department will potentially be substitute coverage for Susan Brassard on Friday, February 16th, or Monday, February 26, 2024. This will be dependent upon the flight schedule.

The trip is being arranged by Explorica. This company is aware that scheduling cannot conflict with the Thursday school schedule. Expedited school committee approval will result in lower monthly payments for students and families.

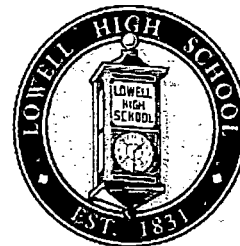
The trip will include a focus on the cuisine and culture of Honolulu and the big island of Hawaii. It will include Hawaiian cooking classes, attending a traditional Luau, learning about native agriculture, and visiting local historical sites.

Student Costs: Pricing Information

- **Enrollment Fee-** \$50.00 - locks in the price for students, included in the program fee.
- **Program Fee** \$3,644 - This includes round-trip airfare, transportation, Explorica director, daily breakfast and dinner, all entrance fees, and local guides; travelers are responsible for their daily lunch, and includes tips; additional travel insurance will be the responsibility of the participants with varying options for coverage.
- **Transportation to/from Logan Airport**—To be determined through local bus transportation, divided by the number of students attending, and at no cost to the school department.



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The trip complies with the Massachusetts State Curriculum Standards:

Standard 1: Culture. Students will demonstrate an understanding of the culture studied through history, literature, and the arts.

Standard 2: Communities. Students will use languages other than English beyond the school setting.

Standard 3: Demonstrate active listening skills. Listen attentively and respectfully to others. Focus attentively, make eye contact or other affirming gestures, confirm understanding and follow directions.

Standard 4: Professionalism. Demonstrate attendance and punctuality. Identify and practice professional time-management and attendance behaviors including punctuality, reliability, planning and flexibility.

Sincerely,

Mike Fiato
Head of School

October 21, 2022

Michael Fiato
Head of School
Lowell High School
50 Father Morrisette Blvd.
Lowell, MA 01852

Dear Mr. Fiato,

I am requesting permission to travel with a group of Lowell High School students on a trip to Hawaii during the school vacation week in February 2024. I am anticipating up to 30-35 students but can accept up to 45 total students. The travel arrangements are being handled by Explorica, an organization frequently used in the planning of other international trips with Lowell High School. Expedited school committee approval will result in lower monthly payments for students and families.

The trip will include a focus on the cuisine and culture of Honolulu and the big island of Hawaii:

Hawaiian Cooking Class: Learn how to prepare Hawaiian specialties, then enjoy the food prepared.

Traditional Luau: lei greeting, luau feast, hula show, and traditional music.

Native agriculture: visits to the Dole Plantation, Tropical Garden, and Macadamia Nut Farm

Local historic sites: Pearl Harbor, Bishop Museum, Diamond Head, Polynesian Cultural Center

The cost to the school department will potentially be substitute coverage for chaperone Susan Brassard on Friday, February 16th, or Monday, February 26, 2024. This will be dependent upon the flight schedule, and Explorica is aware that scheduling cannot conflict with the Thursday school schedule. Two additional non-teacher adult chaperones include Cassandra Johnson, and Brianna Heughins (CORI completed).

Student Costs: Pricing Information

- **Enrollment Fee** \$50 – locks in the price for students, included in the program fee.
- **Program Fee** \$3,644 - this includes round-trip airfare, ground transportation, Explorica director, daily breakfast and dinner, all entrance fees, and local guides; travelers will be responsible for their lunch, daily, and includes tips; additional travel insurance will be the responsibility of the participants with varying options for coverage.

- **Transportation to/from Logan Airport** –To be determined through local bus transportation, divided by the number of students attending, and at no cost to the school department.

The trip complies with the Massachusetts Curriculum Standards:

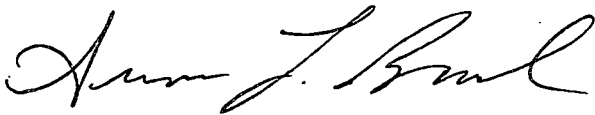
Standard 1: Culture. Students will demonstrate an understanding of the culture studied through history, literature, and the arts.

Standard 2: Communities. Students will use languages other than English beyond the school setting.

Standard 3: Demonstrate active listening skills. Listen attentively and respectfully to others. Focus attentively, make eye contact or other affirming gestures, confirm understanding and follow directions.

Standard 4: Professionalism. Demonstrate attendance and punctuality. Identify and practice professional time-management and attendance behaviors including punctuality, reliability, planning and flexibility.

Sincerely,

A handwritten signature in black ink, appearing to read "Susan L. Brassard". The signature is fluid and cursive, with the first name "Susan" being more prominent than the last name "Brassard".

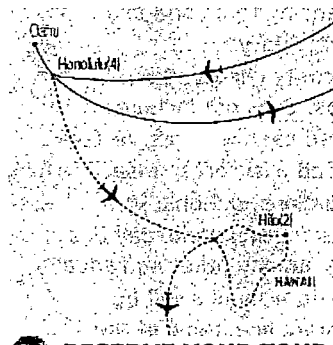
Susan L. Brassard
Food Studies/Culinary Arts Teacher
Lowell High School

Printable options: Basic Itinerary (?qd=387101&p=1&view=basic) | **Detailed Itinerary**

Hawaii

with Big Island Extension

GROUP INFORMATION



RESERVE YOUR TOUR NOW!

Departing From:

Boston

Departing:

February 17, 2024

Returning:

February 24, 2024

BEST PRICE
guaranteed

Total Fee: * \$3,644.00

Tour Quote Breakdown

The following fees apply to your full-paying participants:

Tour Fee*	\$3,604.00
Private Group Fee	\$101.00
On-Tour Tipping	\$39.00
** Pumpkin100	\$ -100.00

Total Fee* \$3,644.00

OR 14 monthly payments of \$256.71

After initial payment of \$50.00

* Last day for this Tour Fee is Nov 23, 2022.

** Only valid with voucher code Pumpkin100

Additional Adult Fees

The following additional fees apply only to full-paying participants 23 and older and are not included in the total price listed above.

Adult Supplement	\$45.00
Twin Room Upgrade	\$270.00

Additional Adult Fee \$315.00

Private Group Fees:

Your Tour is a Private Group Tour

As a Private Group, the cost of your tour will be based on the final group size. The Private Group amount in bold below has been included in the total cost of the trip quoted above and this is based on your estimated group size. If the final group size is smaller or larger than estimated, the Private Group amount will be updated on each participant's account the day after the final enrollment deadline.

15-19 Travelers \$655

20-24 Travelers \$422

TOUR ITINERARY (DETAILED)

Day 1 Aloha Honolulu

Meet your tour director
Lei greeting
Dinner

Details: Lei greeting

The perfect introduction to Hawaii. Step off the plane and into a garland of fresh flowers, the traditional Hawaiian symbol of welcome.

Day 2 Honolulu landmarks

Breakfast
Pearl Harbor excursion
USS Arizona Memorial visit, Pearl Harbor Visitor's Center visit
Honolulu tour director-led sightseeing
Bishop Museum visit, King Street, King Kamehameha statue, Honolulu Hale, Kawaiahao Church, Aliiolani Hale, Punchbowl National Cemetery
Dinner

Details: Pearl Harbor excursion

When Japanese planes bombed Pearl Harbor in 1941, the enormous U.S.S. Arizona sunk completely within nine minutes. See the battleship, still beneath the water, from the memorial built to honor those who died in the attack. Take time to walk by the USS Bowfin, as well as learn about the events of that fateful "date that will live in infamy" at the museums inside the Visitor Center.

Details: Honolulu tour director-led sightseeing

A walk through historic Honolulu is never a hurried affair, as the gentle breezes and flowering trees spread tranquility throughout the area. Featuring a unique mix of English architecture, modern skyscrapers and pure Hawaiian culture and history, downtown Honolulu delivers a little bit of everything, each in the perfect amount.

Details: Bishop Museum visit

Delve into Hawaii's natural and cultural history through the Bishop Museum's extensive collection of native Hawaiian cultural artifacts.

Details: King Kamehameha statue

Travel to the legendary King Kamehameha's birthplace to see the gold swathed statue that was created in 1878 to commemorate the 100 years since Captain Cook's "discovery" of Hawaii.

Day 3 Around Honolulu

Breakfast

Diamond Head hike

Free time at the beach

Hawaiian style cooking class

Dinner

Details: Diamond Head hike

Make your way up a steep gravelly trail, through a small tunnel and up a narrow spiral staircase to the observation platform on the top of the volcanic cinder cone known as Diamond Head for a breathtaking view of the turquoise waters, pristine white beaches and lush green countryside of O'ahu.

Details: Hawaiian style cooking class

Learn how to prepare Hawaiian specialties, then enjoy the food prepared.

Day 4 North Shore

Breakfast

Nu'uuanu Pali lookout

Stop at Tropical Gardens Macadamia Nut Farm

Dole Plantation visit

Polynesian Cultural Center excursion

Polynesian Cultural Center visit, Canoe Parade, Ha: Breath of Life performance, evening luau

Details: Nu'uuanu Pali lookout

Climb up to the top of this cliff on the Ko'olau Mountain for a breathtaking panoramic view of the lush green country and sparkling turquoise waters of O'ahu.

Details: Dole Plantation visit

All aboard for two miles of pineapple fun! This fully narrated, twenty-minute train tour is an experience for the whole family. You'll learn the story of pineapple in Hawai'i, hear how James Drummond Dole founded his world-famous agricultural empire where Dole Plantation stands today, and travel through the stunning scenery of the island's famous North Shore.

25-29 Travelers \$275

30-34 Travelers \$174

35-39 Travelers \$101

40-44 Travelers \$44

45+ Travelers \$0

TOUR FEE INCLUDES:

- Round-trip airfare
- 4 overnight stays (6 with extension) in hotels with private bathrooms
- Breakfast daily (except arrival day)
- Dinner daily (except departure day)
- Full-time services of a professional Tour Director
- Guided sightseeing tours and city walks as per itinerary
- Overnight security chaperone
- Note: Tour cost does not include airline-imposed baggage fees, or fees for any required passport or visa. Optional excursions, optional pre-paid Tour Director and multi-day bus driver tipping, among other individual and group customizations will be listed as separate line items in the total trip cost, if included.
- Tour Diary™

Details: Polynesian Cultural Center excursion

Get your ukuleles and grass skirts ready—it's time for the quintessential Hawaiian experience. Experience a traditional flower lei greeting, sit-down luau dinner and show. The luau, originally a celebratory feast for family and friends, got its name from the leaves of the taro plant, which are used to wrap food before it's placed in a traditional underground oven. The highlight of the meal is the roasted pig cooked in this oven, but you'll also see poi (pounded taro root), fish, shellfish, chicken, vegetables.... After all this food, you'll wonder how anyone has the energy to hula.

Details: Canoe Parade

Double-hulled canoes bring talented dancers, singers, and islanders right to the water's edge and everyone joins in the fun. In Hawaiian, Huki means to pull. From the legend of Maui pulling up the islands, to the history of Laie pulling fishing nets at its world-famous hukilau, Huki reminds us that the ocean doesn't divide us, it unites us.

Details: Ha: Breath of Life performance

Experience the symbolic story of Mana and his beloved Lani, punctuated by Polynesian dance, music and blazing fireknives.

Day 5 Start extension to Big Island

Breakfast
Fly to Big Island
Akaka Falls State Park visit
Imiloa Astronomy Center visit
Dinner

Details: Akaka Falls State Park visit

Beautiful Akaka Falls drop 420 feet into a gorge full of tropical greenery, philodendron vines, lush ferns, wild orchids, bamboo groves and hanging heliconia at the end of a half-mile trail.

Day 6 Big Island

Hawaii Volcanoes National Park visit
Travel to Kona via the Mamalahoa Highway
Punalu'u Black Sand Beach visit
Dinner

Details: Hawaii Volcanoes National Park visit

Kilauea, one of the most active volcanoes in the world, has been continuously flowing since 1983, covering about 45 square miles and adding 600 acres of land to Hawaii's southern shore. We take a guided tour with a park ranger through lush rainforest to experience steaming vents, ancient Hawaiian petroglyphs, lava tubes and unrivaled vistas.

Details: Punalu'u Black Sand Beach visit

Your Tour Director will explain the origin of the famous black sand and why there are so many turtles here.

Day 7 End tour

Breakfast

Free time at the beach

Travel home

Fly home

Details: Fly home

Your flight home may be overnight. In that case, you will return home on Day 8.

Day 8 Return home

LHS Field Trip Request Form
(Must be turned in 4 weeks in advance)

A trip is considered an official Lowell High School Field Trip when it is connected to any LHS class, student activity, club, sport or special program whether they occur on a school day or on a weekend.

Name of Staff Member making the request: Susan L. Brassard Date of Request: 10/21/22

Class or group attending: LHS Students Description of field trip and how it relates to the curriculum:

Hawaii Trip - tour includes Hawaiian cooking class, luau feast, Pineapple plantation, Macadamia nut farm, Pearl Harbor, Bishop Museum, Diamond Head, Polynesian Cultural Center

Date of Trip: 2/17/24 Time of Departure: TBD Time of Return: 2/24/24 ☐ in state ☒ out of state

No. of Students: 35 No. of Chaperones: 3 Type and number of vehicles: N/A Approx. Mileage N/A

There should be at least one chaperone for every 20 students. Names and cell-phone numbers for chaperones:

Cassandra Johnson 978-424-6550, Brianna Henghins 978-855-6577

Student / chaperone Ratio 1=10

No. of substitutes requested 1 Coverage is needed for ☒ Full Day (OR) ☐ Specific Periods (list) _____

Charges to Student
(per person)

Charges to School Department
(per person)

Covered by other Funding
(specify grant or other source)

Transportation: _____

Entry Fees: _____

Meals: _____

Other: \$ 3644.00 per student

Please list any previous field trips you have taken this school year by date and description:

None

You are required to meet the following conditions:

- Obtain parental and teacher permission
- Provide a list to Data Processing of students attending (48 hours prior to the field trip)
- Meet all requirements of the field trip site you are going to
- File a post-trip report to your department chair and the Head of School if requested
- Ensure that students have a post-field trip instructional follow-up if the field trip is classroom-based and academic in nature
- Arrange for students to be returned to LHS or home

Reviewed by Department Chair: _____

Date: 10-21-22

Approved by Head of School: _____

Date: 10-24-22

REQUEST FOR PROFESSIONAL DAY(S) TO ATTEND A
WORKSHOP/CONFERENCE/FIELD TRIP/ACTIVITY

ALLOW 4 WEEKS FOR PROCESSING

(6 WEEKS IF SCHOOL COMMITTEE APPROVAL IS NEEDED)

Please fill out all provided fields to avoid any delays of the approval process.

REMIT TO: CURRICULUM OFFICE

Name of Staff Member: Susan L. Brassard

School: Lowell High School Grade Level: 9-12 Subject: Culinary Arts

Workshop Title: Hawaii

Organization/Department Presenting Workshop: Explorica Cost: 0

Date(s) of Workshop: 2/17/24 - 2/24/24

Substitute Coverage Needed? No ☐ Yes ☒ (Please circle one)

If Para is to serve as the coverage, indicate Para's name here: _____

In State ☐ *Out of State ☒ *Overnight ☒ (Please ☒ one)

** Letter to the Superintendent of Out of State/Overnight attached **

Signature of Applicant: [Signature] Date: 10/21/22

Signature of Approval by Principal: [Signature] Date: 10/24/22

Please provide source of funding, account number and/or grant name, and number for workshop and substitute

Funding Source	Workshop	Substitute	Initials of Approval Department
Title I School			
Title I District			
Individual School Fund #			
Professional Development District			
SPED			
Other Grants/Programs (Provide Grant/Program Name & No. #)			

Signature of Central Administrator: _____ Date: _____

Sub Reserved: _____ Date: _____

Request Denied by: _____ Date: _____

*A letter to the Superintendent for all out-of-state or overnight activities is required at the time the Lilac Form is submitted and the "completed package" is to be sent to the Lowell Teacher Academy for processing.

Lowell Public Schools:
OVERNIGHT FIELD TRIP CHECKLIST

The School Committee recognizes that first-hand learning experiences provided by field trips are a most effective and worthwhile means of learning. It is the desire of the Committee to encourage field trips as an integral part of the program of the schools.

Specific guidelines and appropriate administrative procedures shall be developed to screen, approve and evaluate trips and to ensure that all reasonable steps are taken for the safety of the participants. These guidelines and appropriate administrative procedures shall ensure that all field trips have the approval of the Head of School and that all overnight trips have the prior approval of appropriate Administrative level.

Approval of the School Committee must be granted prior to money being collected, arrangements being made, or parental consent being issued for all overnight field trips.

The following guidelines are set to implement the planning of field trips as part of, and directly related to, classroom learning activities. All guidelines must be included in the request.

- ☒ The application for approval for an overnight field trip which requires students to miss a day or more of school must include written justification from the teacher proposing the trip.
- ☒ The application for approval for an overnight field trip which requires students to miss a day or more of school must include a written statement of the learning standards the trip will address.
- ☒ The application for approval for an overnight field trip must include an itemization of all costs associated with the trip and the funding source.
- ☒ All proposed field trips must have the approval of the school building administrator.
- ☒ All day trips must be within budgetary allotments for such purpose and be approved by the superintendent. Any trip, for which there is no budget allotment, must have advance approval of the School Committee.
- ☒ Each student who goes on a field trip must have written parental permission.
- ☒ Enough supervision must be provided so that discipline on the trip is effective.
- ☒ All trips must be well planned, properly timed, and related to regular learning activities.
- ☒ All Chaperones/other adults MUST be coried. Please list chaperones that are attending:

Cassandra Johnson, Brianna Heughins

Signature of Head of School: 

Date: 10.24.22

Signature of Central Administrator: _____

Date: _____

Lowell High School Field Trip Notification

Student Name: _____ ID: _____ House: _____

Field Trip Date: 2/17/24 - 2/24/24

Departure Time: TBD Return Time: TBD

Field Trip Destination: Hawaii

Teacher/Advisor: Susan Brassard Date Issued: _____

Parent/Guardian Permission and Signature

A class trip has been arranged for your child to the destination outlined above. Please sign below if you grant permission for your child to attend. Students will be supervised.

Parent Signature: _____ Date: _____

Teacher Permission and Initials

This trip has been arranged as part of the course content or activity at LHS for:

Please initial below to indicate if this student has permission to attend the field trip during your class. Please mark it as a field trip in your attendance records. If this student has excessive absences, or is in danger of failing, please indicate the reason for the denial.

Advisory _____ Yes _____ No _____ Reason: _____

Period 1 _____ Yes _____ No _____ Reason: _____

Period 2 _____ Yes _____ No _____ Reason: _____

Period 3 _____ Yes _____ No _____ Reason: _____

Period 4 _____ Yes _____ No _____ Reason: _____

Period 5 _____ Yes _____ No _____ Reason: _____

Period 6 _____ Yes _____ No _____ Reason: _____

Period 7 _____ Yes _____ No _____ Reason: _____